



Office of National Marine Sanctuaries Graphic Design Volunteer Internship



Graphic Design Volunteer Internship

To apply, please email a cover letter, resume and 3-4 work samples to onmsoutreach@noaa.gov. Only applicants who provide digital samples of their work in PDF format or online portfolio will be considered.

The NOAA Office of National Marine Sanctuaries serves as the trustee for a network of underwater parks encompassing more than 600,000 square miles of marine and Great Lakes waters from Washington state to the Florida Keys, and from Lake Huron to American Samoa. The network includes 13 national marine sanctuaries and Papahānaumokuākea and Rose Atoll marine national monuments.

Our mission is to protect and enhance these natural and cultural treasures for future generations through scientific research, management and education.

What We Offer

We invite you to join a dedicated and enthusiastic team at the NOAA Office of National Marine Sanctuaries (ONMS) where you will gain invaluable resume-building experience and an insider's perspective from the nation's leader in ocean conservation and management. As a volunteer intern, you will work on a variety of projects. You will also be encouraged to attend marine conservation events, lectures, conferences and receptions that provide fantastic networking opportunities for your career development.

Position Description

The Graphic Design Volunteer will be a member of the Education and Outreach Division, working primarily with the lead ONMS Graphic Designer/Illustrator and the National Outreach Coordinator. We are seeking a talented volunteer with a passion for the design profession, an understanding of how to work within brand guidelines and the ability to take direction. The ideal candidate must be detail oriented, organized, creative, efficient and fast, and have great communication skills.

Prospective volunteers should expect to work at the office headquarters in Silver Spring, Maryland outside of Washington, DC (easily accessible on the Metro Red Line).

NATIONAL MARINE SANCTUARY SYSTEM

Olympic Coast
Greater Farallones
Cordell Bank
Papahānaumokuākea
Hawaiian Islands Humpback Whale
Monterey Bay
Channel Islands
American Samoa (U.S.)
(Including Rose Atoll)



Wisconsin - Lake Michigan
Thunder Bay
Stellwagen Bank
Mallows Bay - Potomac River
Monitor
Gray's Reef
Florida Keys
Flower Garden Banks

- National Marine Sanctuary
- △ Marine National Monument
- Proposed National Marine Sanctuary

Scale varies in this perspective. Adapted from National Geographic Maps.

Major Responsibilities

- Work on existing projects, take direction from editors, make grammatical updates
- Manage resource library and access files for distribution
- Prepare files for print production
- Publication layout
- Large format design and layout (posters/banners)
- Museum and visitor center exhibit and layout

Desired Qualifications

- BA/BFA in Graphic Design or a related field
- Proficient in Photoshop, Illustrator, and InDesign
- Basic proficiency in Microsoft Word and PowerPoint
- Ability to self-critique, take constructive criticism, and collaborate
- Experience with Final Cut Pro and/or Adobe Premier Pro is a plus

Possible Additional Responsibilities or On-the-Job Training

- Web GUI design and graphic support
- Custom illustration
- Logo/icon design
- Video production and editing

Benefits

- Professional experience
- Flexible hours

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